

Reporting to the MIDC in EGrAMS



We listened to your feedback and made some updates to our grant management system. Reporting is due quarterly and contains three parts: an attorney list and payments, a program report, and the financial status report. Here's what's new for FY 2023:

Program Reports:

We have a simplified structure that only requires users to answer certain questions once for the entire system rather than multiple times across tabs.

We eliminated questions that ask for the total number of Circuit Court arraignments as well as the breakdown of attorneys at Circuit Court arraignments.

We made minor revisions to wording throughout the reporting template that help clarify the precise data points requested.

We revised the final three questions on the District Court form, which have been combined into the following two questions:

- Total number of cases resolved before arraignment through any of the following: pleas by mail, pleas taken at the counter, pleas entered through an online system, or any other form of resolution pre-arraignment (no appearance before a judge or magistrate).
- How many of these received the assistance of counsel?

We added new questions that address standards and other best practices:

- Is the system checking invoices or other documentation to confirm that all attorneys are complying with Standard 2's initial interview requirements?
- How many requests for appointed counsel were denied during this reporting period?
- Do any of the judges in your court seek reimbursement for attorney fees at sentencing/the conclusion of the case?
- Of the cases you arraigned this reporting period, how many cases had a final disposition at arraignment? (District courts only)

Please know that we will be very flexible with FY23 Quarter 1 data, recognizing that full implementation of new data points will not occur until Quarter 2.

See next page for more information

Financial Status Reports:

Starting this grant year, invoices for managed assigned counsel work billed at hourly rates need to include details related to the work performed. Time will need to be tracked for this administrative function and reported on the invoices or they will be sent back for revisions. See a sample here: <https://bit.ly/SAMPLEmac>

Attorney Lists:

We've added an option to indicate whether the attorney is active/inactive on your roster. This helps us to identify anyone removed, and will allow you to reactivate an attorney without retyping all of the previously listed information.

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Reporting Schedule:

Initial FSR and compliance report for 10/1/22 - 12/31/22 – January 31, 2023

2nd FSR and compliance report for 1/1/23 - 3/31/23 – April 30, 2023

3rd FSR and compliance report for 4/1/23 - 6/30/23 – July 31, 2023

Final FSR and compliance report for 7/1/23 - 9/30/23 – October 31, 2023

MIDC EGrAMS link:

<https://www.egrans-mi.com/MIDC/user/home.aspx>